

DEPARTMENT OF WORKFORCE DEVELOPMENT  
DIVISION OF WORKFORCE SOLUTIONS  
ADMINISTRATOR'S MEMO SERIES

\_\_\_ ACTION  
\_\_\_ NOTICE 05-19

ISSUE DATE: 11/09/2005  
DISPOSAL DATE: Ongoing

\*PROGRAM CATEGORIES:

___ AS	___ FM	___ ML	___ TR
___ CC	___ FL	___ NA	<u>X</u> W-2
___ CS	___ IT	___ RA	___ WIA
___ CF	___ JC	___ TC	
___ CR	___ LM	___ TA	

**To:** W-2 Agency Directors

**From:** Bill Clingan /s/  
Division Administrator

**RE:** 2006 Worker's Compensation Premium Rates

**PURPOSE:**

This memo announces the new Calendar Year 2006 Worker's Compensation Premium rates for Wisconsin Works (W-2) Contract Agencies that choose to participate in the Worker's Compensation (WC) Statewide Program covering W-2 and Food Share Employment and Training (FSET) participants engaged in work activities.

**BACKGROUND:**

All W-2 Contract Agencies are required to have WC coverage for W-2 and FSET participants engaged in work activities at work sites, unless the worksite sponsor agrees to provide coverage. Specifically, 49.147(4) (c), Wis. Statutes states that "a participant under this subsection is an employee of the W-2 Agency for purposes of worker's compensation coverage, except to the extent that the person for whom the participant is performing work provides worker's compensation coverage."

The Department of Workforce Development (DWD), Division of Workforce Solutions (DWS) offers a statewide program to W-2 Contract Agencies that covers WC liability for W-2 participants in a Community Service Job (CSJ), a W-2 Transitional Placement (W-2-T) and/or the FSET program injured while in paid status in work activities. W-2 Contract Agencies that opt to participate in the program are charged WC premiums as a direct expense to the W-2 and Related Program Contract.

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\* PROGRAM CATEGORIES:

AS--Apprenticeship Standards	FM--Financial Management Requirements	ML--Migrant Labor	TR--Transportation
CC--Child Care	FL--Foreign Labor Certification	NA--Native American Services	W-2--Wisconsin Works
CS--Child Support	IT--IT Systems	RA--Refugee Assistance	WIA--Workforce Investment Act
CF--Children First	JC--Job Center	TC--Tax Credit Programs	
CR--Civil Rights	LM--Labor Market Information	TA--Trade Assistance	

The premiums are charged on a quarterly basis and are based on the average number of W-2 and FSET participants enrolled in work activities for each of the months within that quarter per the Client Assistance for Reemployment and Economic Support (CARES) System. Each participating W-2 Contract Agency is charged \$11 per participant per calendar quarter which is approximately \$3.66 per participant per month for coverage.

Wausau Signature Agency (WSA), member of Wausau Insurance Companies, currently is under contract with the State to provide claim services for the W-2 Contract Agencies who opt to be covered by the State's Self-Insured Worker's Compensation Program. WSA also provides coverage for liabilities in excess of the State's Self-Insured amount of \$350,000 per occurrence. This coverage applies ONLY to W-2 participants in a CSJ or W-2-T placement and the FSET program engaged in work activities.

**POLICY:**

All agencies must provide WC coverage for all W-2 participants in a CSJ or W-2-T placement and FSET participants while engaged in scheduled work activities. Because the safety record has been excellent in the past, the premiums are kept to a low cost through this statewide program. Agencies have the option of acquiring their own coverage, or opting for the statewide program.

**ACTION SUMMARY STATEMENT:**

All W-2 Contract Agencies will be given two forms with their W-2 and Related Programs Contract. One form is for W-2 Contract Agencies who opt to be covered through the statewide WC plan outlined above. The other will allow the option of assuming the responsibility for obtaining WC participant coverage from an alternate source. One of the two forms must be completed and submitted with the signed contract.

**CONTACT:**

For questions about the WC program, contact your grant/contract manager or Kelly Millard (608-266-5762) or Nancy Eilks (608-267-2985) at DWS, Bureau of Division-Wide Services.

**cc:** DWD/DWS Regional Office Contract Managers